



SAINIK SCHOOL AMBIKAPUR (CHHATTISGARH)

(Under the aegis of Sainik Schools Society, New Delhi)

Mendra Kalan, Dist - Surguja, Chhattisgarh - 497001

(Phone No - 07774-261609, E-Mail : ssambikapur@sainikschoolsociety.in)

RECRUITMENT OF STAFF

(NOTE : THIS IS NOT A STATE OR CENTRAL GOVERNMENT JOB)

1. Applications are invited from eligible candidates for the following **Regular** Posts :-

SI No	Post	No. of Post/ Category	Qualification	Pay Scale and Age Criteria
(a)	Quarter Master	01 (UR)	Essential (i) B.A /B. Com. (ii) At least 5 years' experience as UDC stores or as Quartermaster or an ex-serviceman preferably a JCO with at least 10 years' experience in handling and accounting of stores. Desirable. Should have undergone a Quartermaster's Course, Computer Knowledge, Degree/Diploma in Fire Fighting, Security, Motor Vehicle Maintenance, Knowledge of Stores/Inventory Management, GeM.	Level 5 of 7 th CPC (29200-92300) Age 18 to 50 years as on 01 Nov 2025
(b)	Laboratory Assistant (Chemistry)	01 (OBC)	Essential Intermediate Science or equivalent with Chemistry Subject. Desirable Higher Qualification in Chemistry, Good communication skills.	Level 4 of 7 th CPC (25500-81100) Age 21 to 35 years as on 01 Nov 2025

2. **Perks.** Pay & Allowances, Transport Allowance, LTC, Contributory Pension as per NPS, Subsidised schooling upto two children, Rent free accommodation and Medical Allowance as per Sainik Schools Society Rules & Regulations in vogue. The appointment will be made with all India transferability clause..

3. **Application Form.** Interested and eligible candidates may apply for the post advertised on the **prescribed application form downloaded from this School website only.** Applicants have to clearly mention their e-mail Id and contact number in the application form.

4. **Recruitment Fees.** Recruitment fee Rs 500/- is to be remitted through **RTGS/NEFT/Digital modes only** to 'Principal Sainik School Ambikapur' Payable at Ambikapur only. Application fees deposited using other means will not be accepted. Application forms received without fees shall be summarily rejected and no correspondence in this regards will be entertained. Details of this School account for remission of fees is as follows :-

Account Holder : Principal, Sainik School Ambikapur

Bank & Branch : State Bank of India, Main Branch, Ambikapur

Account No. 37923027067

IFS Code: SBIN0000310



Handwritten signature

5. **Last Date for submission.** Prescribed application form alongwith prescribed fees and self-attested copies of the certificates/testimonials should reach this school by Post/Courier/Hand within 21 days from the date of publication of this advertisement in Employment News. The school will not be responsible for any postal delay.

6. **Date of Selection test.** Date of selection test for the posts will be on 07 Nov 2025. Firm dates of selection test will be intimated to the shortlisted candidates by email. Candidates should be prepared to stay overnight under own arrangement in case recruitment may spread over an extra day.

7. **Conduct of Written Test, Skill/Proficiency/Physical Test/Demonstration and Interview (if applicable)**

(a) **Verification of Documents.** Candidates are required to bring original certificates with them. The original certificates and other testimonials submitted with the application form will be held by the applicant for physical verification by the Board of Officers on the day of selection test. In case fail to produce the original certificates at the time of document verification, candidature will be summarily rejected and no representation will be entertained.

(b) **Selection Tests.**

Sl No	Name of post	Conduct
(i)	Quarter Master	<p>(i) <u>Written Test (Weightage 50%).</u> One hour duration and maximum marks of 50 consisting General Knowledge (05 marks), General English (10 Marks), Basic Mathematics (10 Marks) and Subject test of appropriate level (25 marks).</p> <p>A candidate will be required to score minimum 33% marks to qualify for the next step of the selection process. However, the minimum required marks may be increased upto 50% by the Board of Officers of the selection committee to limit the number of candidates for the next step of the selection process.</p> <p>(ii) <u>Skill/Proficiency Test (Weightage 35%).</u> 45 minutes duration consisting 50 marks comprising Drafting of Letter (05 marks), Stores Management to include preparation of Issue/Receipt Voucher and maintenance of Stock Ledger (10 marks), Preparation of Statement of Case for procurement of stores/carrying out of works (10 marks), Knowledge or Fire Fighting drills (10 marks) and Knowledge of Security Orders, GFR/GeM, MT etc (15 marks).</p> <p>(iii) <u>Interview (Weightage 15%).</u> To check knowledge of Security Orders, GFR/GeM or any other topic(s) as decide by the Board of Officers.</p>
(ii)	Laboratory Assistant	<p>(i) <u>Written Test (Weightage 50%).</u> One hour duration and maximum marks of 100 consisting General Knowledge (15 marks), General English (15 Marks), Basic Mathematics (10 Marks) and Subject test of appropriate level (60 marks).</p> <p>A candidate will be required to score minimum 33% marks to qualify for the next step of the selection process. However, the minimum required marks may be increased</p>

		<p>upto 50% by the Board of Officers of the selection committee to limit the number of candidates for the next step of the selection process.</p> <p>(ii) <u>Class Demonstration (Weightage 30%)</u>. Candidates are required to prepare the topic, lesson plan and appropriate teaching aids.</p> <p>(iii) <u>Interview (Weightage 15%)</u>. To check General Knowledge and Current Affairs, Subject Knowledge, Knowledge of CBSE Examination Byelaws etc.</p> <p>(iv) <u>Higher Qualification and Experience (Weightage 5%)</u>. The maximum marks for Higher Qualification and Experience will be 50.</p>
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8. The post for which applied should be super-scribed on envelope. Applicants are to clearly mention their E-mail ID and mobile number in the application form to enable the school administration to communicate schedule of selection tests to the short-listed candidates.
9. No TA/DA is admissible for attending the selection process.
10. Call letters shall be dispatched to the short-listed candidates to their respective valid e-mail ids mentioned in the application form. No postal intimation or any other correspondence shall be made.
11. Shortlisted candidates should produce original certificates/testimonials at the time of attending selection test in support of their qualification, experience, category as mentioned in the application failing which their candidature will not be considered/entertained.
12. The school administration reserves the right to cancel the recruitment process for any post at any time or reject incomplete applications without intimation.

PRINCIPAL
SAINIK SCHOOL AMBIKAPUR



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SAINIK SCHOOL AMBIKAPUR (C.G.)
(Under the aegis of Sainik Schools Society, Ministry of Defence)



APPLICATION FORM

1. Post Applied For : _____
2. Name (in BLOCK letters) : _____
3. Father's Name : _____
4. Date of Birth (DDMMYYYY) : _____
5. Sex : Male/Female
6. Nationality : _____
7. Social Category : SC/ST/ OBC/ General
8. Marital Status : Single/ Married
9. Languages Known : _____
10. AADHAR No of the candidate : _____
11. PAN of the Candidate : _____
12. Permanent Address with Pin Code : _____

_____ PIN Code _____

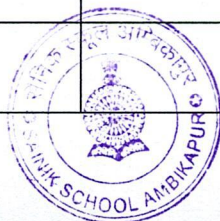
Affix a
Passport size
coloured
photograph
(Photograph to
be taken/
developed on
or after
15 Oct 25)

13. Correspondence Address with Pin Code : _____

_____ PIN Code _____
14. Contact Details : (a) Phone with STD code _____
(b) Mobile _____
(c) E-mail Id _____

15. **Academic Qualifications (Starting from Matriculation)**

Qualification	Subject Studied	Month & Year of completion	Board/ University	Percentage



Continued.....

16. Experience

SI No	Name of the Institution/ Organisation & Address	Post	Period of employment			Temporary/ Adhoc/ Permanent
			From	To	Total Years	

17. Proficiency in Games/Co-curricular activities/Literary Activities

SI No	Games/Co-curricular Activities/ Literary Activities	Level Played School/College/University/Zone/Dist/State)

18. Hobbies : _____

19. NCC : (a) Certificates obtained : _____
(b) Camps attended : _____

20. Details of recruitment fees Paid : Google Pay/Phone Pay/.....
(Attach Printout of the receipt/screenshot)

UTR No

Payment Date

CERTIFICATE

1. I hereby declare that the above particulars/information furnished by me are correct and true in all respect to the best of my knowledge and belief. In case at any time they are found to be wrong my candidature/application may get rejected.

2. I hereby declare that I have not been involved in any criminal or police case.

3. I am enclosing copies of relevant certificates/testimonials with regards to my qualifications, experience, category etc and UTR No of online payment of recruitment fees in favour of Principal, Sainik School Ambikapur (strike over which is not enclosing) etc duly signed by me. I agree to produce original certificates at the time of selection process.

4. I will not claim any TA/DA while attending selection process being conducted by Sainik School Ambikapur.

Date :





(Signature of the Applicant)